

# Rezoning conditional use application Board of Appeals

*Requirements of these applications:*

- Call the Zoning office to be added to the Planning Commission Work Session agenda. Attend the meeting on the date specified.
- Provide copies of legal survey plat by a registered Georgia Land Surveyor and/or a site plan depicting any proposed and existing buildings.
- Provide a legal description of subject property.
- Provide a list of all adjacent property owners.
- Submit completed application and fee.

The application must be in our office on or before the 25th of each month. Upon submittal of your application, you will be given the dates and times of the next available public hearing(s). A pre-application meeting is required prior to acceptance of your application. Call this office to set up your appointment.

The applicant or his/her representative should be at all public hearings and will have ample opportunity to present their case. After all comments are heard, the Planning Commission and Board of Commissioners can recommend approval, approval with conditions, tabling, or denial of your request. Applications are heard by the appropriate governing agency 4-5 weeks after submittal. To consider your request, the County Commission has adopted certain criteria to help determine the outcome of your request. The prescribed criteria can be obtained from the Zoning Administrator's office.

Please contact our office to ensure the completeness of your application and that all materials are adequate for submittal.

Copies of the County Zoning Ordinances are available in the Zoning Administrator's Office for purchase.

## Supporting Documents

Procedures for Rezoning Property 251.54 KB