

# Passports



## **Documents / Items Needed:**

Passport Application (Can pick up in our office or fill it out online by clicking this link: [Passport Application](#))

- Black ink only! No errors or white out.
- Sign application in front of agent.
- If under 16 both parents must accompany the child.
- All applicants including children must be present.

Expired passports (If Applicable)

Driver's License

Certified Copy of Birth Certificate from your State or Counties' registry.

Passport Photo (can be taken at CVS, Staples, Walgreens)

- Name written on back of chosen photo.

Personal Check or Money order made out to: U.S. Dept of State (Each passport needs their own money order or check)

Date of Birth written on check or money order.

## Current Processing Times:

Routine: 6-8 weeks

Expedited: 2-3 weeks

**\* Processing times begin the day an application is received at a passport agency.\***

### Passport Prices and Processing Times

Routine (6-8 Weeks)

Adult Passport Book (16 and older)	\$130.00
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Adult Cards (16 and older)	\$30.00
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Minor Passport Book (Under 16 years old)	\$100.00
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Minor Cards (Under 16 years old)	\$15.00
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Expedited (2-3 Weeks)

Adult Passport Book (16 and older)	\$190.00
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Minor Passport Book (Under 16 years old) \$160.00

Payment types for these fees are: Money order, or personal check.

**\*\*\*\*\*Each Passport needs their own money order or check.\*\*\*\*\***

Payable to: U.S. Dept. of State (Please put your Date of Birth by your name).

## **Additional Fees**

Processing Fee: \$35.00 cash only

Mailing Fee: \$19.53 (Optional- passport will be mailed back in 1-2 days after processing)

## **More Information**

Renewal application can be found at: <https://eforms.state.gov/Forms/ds82.pdf>

Check the status of your Passport Status by clicking here: [Status](#)

For more information regarding passports click this link:

<https://travel.state.gov/content/travel/en/passports.html>

For lost or stolen passports, change of information, parental consent, etc. click [HERE](#)



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